



# *Seven Oaks Homeowner's Association*



October 11, 2012

## **Greetings to all Seven Oaks Homeowner's:**

### **Recent Updates:**

- The next HOA Board meeting will be Thursday, October 25, 2012 at Kissinger Lutheran Church at 6:30 P.M. All unit owners are welcome.
- Several Unit Owners have requested Architectural Improvement forms for exterior improvements. Architectural Improvement forms are required for window replacement, storm doors, patio modification and satellite dish requests. Attached is a copy of the form.
- Audited financial statements are attached for Unit Owner review.
- If any Unit Owner or tenant information changes, please complete attached Seven Oaks Information Sheet.
- Contractor listing:
  - HVAC: Berks HVAC Service, Byron Minnich 484-338-6580
  - Plumbing: Blue Marsh Plumbing, David Savage 610-693-8600
  - General Construction: Jeff Homan Construction 610-334-4167
- Capital improvements around the community:
  - ✓ Deck repairs underway at 800 building - jack up deck to proper position, pour concrete footings and install new deck posts and decking.
  - ✓ New Castle aerated lawn and fertilized. Tree trimmed at 100/200 utility box.
  - ✓ PP&L updated 25 year old underground wiring

**The Seven Oaks HOA customer service number is: 610-779-5812.** Please use this number for issues concerning the community or to report items in need of attention. Also, please call this number to alert us of police calls to the development. As always, for emergencies, please call 911. Non-emergency or for persons needing to file a police report or to speak to an officer, please call 610-655-4911 or 1-800-372-9111.

- We are continuing E-mailing the Newsletter to Unit Owners. If you received a paper copy of this letter, *we need your e-mail address*. Please e-mail us below with your e-mail address for future correspondence. E-mail saves postage and printing costs.

*Please mail all future condo payments and any correspondence to:*

**Seven Oaks Homeowner's Association**  
**Post Office Box 6270**  
**Wyomissing, PA 19610**

Please feel free to contact us with any questions, concerns or ideas.

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